

EARLY LEARNING COALITION OF SARASOTA COUNTY
BUDGET AND FINANCE COMMITTEE MEETING
Cavanaugh & Company, LLP, Conference Room, 2381 Fruitville Road, Sarasota
25 July 2008
MINUTES

1. ATTENDANCE.

a. Members:

Steve Spangler (Treasurer) Janice Mee Linda Mason
Janet Kahn

b. Staff:

James Pawlak

2. CALL TO ORDER. The meeting was called to order at 8:00 a.m.

3. OLD BUSINESS.

Clarification of Code "39" – It is the Temporary Assistance for Needy Families (TANF) block grant program. The TANF legislation changed the nation's welfare system from the receipt of cash assistance as an entitlement to one that requires work in exchange for time-limited assistance. The majority of these referrals come from Job's Etc... When a person does not stay in the requirements of this program, they are termed and we use the "39" code in our EFS system.

Additional information on the categories of foster care and relative caregiver within the protective services category of BG1

FOSTER CARE

There are 54 total children in BG1 13 (Foster Care)

<12 months = 8%
12-24 months = 22%
24-36 months = 20%
36 to 48 months = 26%
48 to 60 months = 11%
60 to 72 months = 13%

These 54 children have been in care an average of 8 months.
Of these 54 children, 63% have not received SR Scholarship services before.
Of the 37% who received previous services, they averaged 8 ½ months in previous care.

OUT OF HOME - RELATIVE

There are 48 total children in BG1 14R (Relative)

<12 months = 15%
12-24 months = 25%
24-36 months = 12%
36 to 48 months = 21%
48 to 60 months = 17%
60 to 72 months = 8%
School Age = 2%

These 48 children have been in care an average of 5 months.
Of these 48 children, 77% have not received SR Scholarship services before.
Of the 22% who received previous services, they averaged 8 months in previous care.

Linda and Janet agreed the children are more apt to move around (from county to county) in this program. Janice asked if the State had any additional monies to serve these children, Janet replied at the present time, it does not have excess funds. It must come from the overall budget.

4. NEW BUSINESS.

a. FY2008 CCC/Business Manager Reports.

1. **SR Enrollment & Provider Payments** – Provider payment dollars saw a substantial reduction in June. SR Enrollment declined from 1,175 to 1,086 and cost dropped from \$406k to \$350k. With the additional \$175k, we were able to meet the total cost of SR Provider payments in FY2008 - \$4,404,296.
2. **News's and Terms** – The net terms outnumbered the news (165 terms vs. 61 news) this month. As FY2008 comes to a close, we now are in the process of ramping up our Outreach to begin the process of bringing in new children for the new year. Janet also stated that in January of 2009, if child enrollment does not pick up, she might consider seeking approval for a temporary rate increase to the market level for our Providers.
3. **BG1 SR Enrollment & Provider Payments** – The demand for slots for children in Protective Custody decreased slightly from 151 in May, cost \$63k to 146 for June, and cost \$49k. Overall, for FY2008 – we saw a slight increase in total payments to \$678k from \$664k.
4. **SR Days Paid & Per Day Costs** - The cost of an average day of service increased to - \$17.83. The majority of our costs are fixed and with the decrease in the number of children served over the past two months, we expect this cost to average \$18.00 over the summer months.
4. **Board Management Report** – SR & VPK Admin Program parameters finished well within state boundaries, 3.5% & 3.7% respectively versus the target of 5%. Janet stated that our Gold Seal dollars were below what was budgeted at the beginning of the year. SR and VPK FY2008 advance monies will be sent back to AWI.
6. **SR Spending Plan** – With the completion of FY2008, (13th invoice still pending) we have \$40k left in our Spending Plan. After paying June bills that come due in July, James feels we should have little if any monies left over.
7. **VPK Spending Plan** – James stated we have \$217k in excess VPK funds from the allotment at the end of the Fiscal Year. These monies will then be returned to the state while we are in the process of receiving our new advance for FY2009.

b. Accountant Reports.

- a. James informed the Board that the Accounts Receivable aging reports shows an outstanding balance of \$48k between 61 and 90 days. This is a County invoice that James submitted to them in mid May. James called his contact at the County and she informs him that a check will sent out to us for this by the end of the month. We expect this Receivable to be off this report when the June financials are completed. **(This check actually did not arrive at our office until July 2nd; therefore it still was shown on our June financials)** In addition, going forward, James will send our Accountant an updated list of Private dollars that have been spent year to date in FY2009 for the Deferred Revenue sheet.

5. DISCUSSION.

- a. Janet wanted to bring the following issue to the board's attention: She received a letter from our Bank Relationship manager after Wachovia reported a substantial 2nd quarter loss. She has been in discussions with other Executive Directors in regards to the safety of our funds. Currently we are only insured through FDIC for \$100k on our Operating and Private accounts. Steve stated we may need to look at separating our SR and VPK dollars into different Bank Accounts with two separate financial

institutions. We will continue to monitor the ongoing financial developments over the next two months.

6. ADJOURN. The meeting was adjourned at 8:35 am. Since August will only have one month's fiscal data for FY2009, it was decided by the board not to meet in August. The next meeting is tentatively scheduled for 26 September.

James Pawlak