



**Early Learning Coalition of Sarasota County  
PROFESSIONAL DEVELOPMENT, TRAINING & QUALITY  
COMMITTEE MEETING**

**The Landings  
Monday, December 13, 2010**

**10:00**

**MINUTES**

**ATTENDEES**

Claudia Malecki  
Mary Wolf  
Jill Jacoby  
Candy Exline  
Holly Anderson

Dianne Lawrence  
Janet Kahn  
Eva Balcar  
Beth Ellis

Wendy Harris  
Venise Duchesne  
Kathleen Sullivan  
Valerie Walton

**1. CALL TO ORDER**

Meeting was called to order at 10:08 a.m. by Kathleen Sullivan. Minutes were reviewed and no corrections were found.

**2. OLD BUSINESS**

Steps to Success / Professional Development update:

Janet Kahn gave an update and stated that the State has officially named the professional development project "Steps to Success." There are several components, including the core competencies, training registry and the Early Learning Coalitions' plans. There will be an opportunity for potential trainers in Sarasota to attend the Outcomes Driven Training (ODT) Facilitator Training Program in June in Fort Myers. These trainings are being presented regionally across the state. There will also be a career advising training in Sarasota in April. The State is starting on the registry and wants every Coalition to have 32 providers participate in the pilot group to begin the process of getting teacher and director information entered. This will require someone from each provider site to enter all their information. If there are not enough sites that volunteer for this project the ELC will then actively recruit sites.

ASQ3 & ASQ SE:

There is a webinar on implementing the new on-line ASQ3 scheduled for January 7<sup>th</sup>. After this the Coalition will get access to licenses and start distributing the ASQ3 and SE. Janet Kahn stated that the overall goal is to increase the number of children screened with a centralized system for our County and to reduce duplication.

DCF Licensing Workgroup update:

Janet reported that a task force was appointed to look at statewide concerns regarding sites that fall through the cracks of licensing, which are mainly religious exempt sites. Fortunately Sarasota does not have many exempt sites. Other counties with larger numbers of exempt sites have had

problems with background screenings not being completed and problems with ratios being maintained, among other issues. Counties that do not require family providers to be licensed have problems related to those unregulated sites as well. The task force came up with recommendations and will be moving forward with these. One of the main areas discussed was that all sites should be equally regulated including after school, summer camps and any program where there is access to children. Ratio reductions are included in the recommendations, which might have an impact in Sarasota County. Minutes from the workgroup meeting will be emailed to committee members.

### **3. NEW BUSINESS**

#### Provider Conference:

##### *Updates from last meeting:*

- Debbie Conley can present the CLASS training and this has been taken out of the director track
- Cindy can do lesson planning
- Mary emailed Elizabeth Crouse about presenting Ramps & Pathways but hasn't heard back from her as of yet
- Mary has not heard back from anyone regarding presenting Physical Health.
- Susie Wells is meeting with her staff this week and will let Mary know if they are interested in presenting Transitions or Circle Time
- Keynote: Alisa Ghazveni

##### *Breakout Sessions:*

All sessions will support the overall theme of "The Power of Intentional Teaching." The Conference Schedule-At-A-Glance was distributed and a few more presenters have been confirmed and filled in. One breakout session still needs to be determined.

##### *General Discussion:*

There needs to be a track of sessions for more experienced teachers. Alisa Ghazveni, who will be the Keynote speaker, works with the Association of Early Learning Coalitions, is a consultant at the state level, and has been instrumental in developing the Core Competencies. With her knowledge and perspective, she should be able to set the tone for the conference theme, The Power of Intentional Teaching. Alisa also could present a workshop session for the director's track. There is one session left for directors and there was discussion on possibly having a NAC validator come to talk about accreditation.

### **4. OTHER DISCUSSION**

None at this meeting

### **5. ANNOUNCEMENTS**

Holly Anderson reported that the libraries have gone live on their website to reserve meeting rooms. You are able to reserve up to 12 months in advance.

### **6. ADJOURNMENT**

Meeting adjourned at 11:15. Next meeting: January 10, 2011.

Submitted by Valerie Walton