



**Early Learning Coalition of Sarasota County
PROFESSIONAL DEVELOPMENT, TRAINING & QUALITY
COMMITTEE MEETING**

**The Landings
Monday, September 27, 2010
10:00**

MINUTES

ATTENDEES		
Holly Anderson	Claudia Malecki	Dianne Lawrence
Mary Wolf	Janet Kahn	Jackie Fontaine
Jill Jacoby	Beth Ellis	Eva Balcar
Valerie Walton	Candy Exline	

1. CALL TO ORDER

Meeting was called to order at 10:00 a.m. by Mary Wolf. Minutes were reviewed and no corrections were found.

2. OLD BUSINESS

Core Competencies & Professional Development project update:

Janet Kahn reported that on October 28th there will be a regional meeting in Tampa on this, to be held at the Children's Board of Tampa. All Early Learning Coalitions and community partners are invited. The purpose of the meeting is to review how far along counties are in the process of incorporating the core competencies. There may also be a meeting next April, hosted in Sarasota regarding the career advising component with the goal to have consistency throughout the state. Janet reported that approximately half of the ELCs have started the process and Sarasota is considered to be fairly far along. The goal is that at the end of the 15 month period all Coalitions will have made a start and have a plan of how they are going to get the rest accomplished. Mary asked if the State is planning on putting out a formal request for training proposals. Janet is not sure but will find out at the October meeting.

Training Schedule:

Mary reported that the ELC newsletter and training calendar was sent out last week. Included was the expectation for participants to RSVPs and to call to cancel if they cannot make trainings in order to allow people on waiting list to attend. Mary reported that the Coalition will be tracking this to determine how often it occurs. .

Holly stated that if we ever need the libraries for trainings to let her know and she will help arrange it. Eventually all the libraries will be going on line and it may be possible to see if rooms

are available and reserve them this way. The group discussed the times that the libraries are open and after hour policies, which Holly will look into.

3. NEW BUSINESS

Provider Conference:

Mary reported that we will be trying to confirm with Pine View for the use of the school again this year.

General discussion: Time frame of conference, number of sessions, length of sessions, repeating sessions, number of in-service hours, making the closing session shorter, making lunch shorter. The group agreed to revise the schedule to include a 3rd breakout session from 1:15 – 2:30, which could be done by shortening lunch and the closing session. Sessions will remain at one hour and 15 minutes each. Presenters will be asked to repeat their sessions for all three breakouts. The conference time will remain the same and end at 3:00.

Breakout Sessions:

All sessions will support the overall theme of program practices that support intentional teaching.

Topics for possible breakout sessions:

- Creating Caring Connections: was at the One Goal Conference and included activities to create positive connections with children and foster relationship building in classrooms.
- Parent connections; helping teachers realize how important this is and how to develop these relationships
- Lesson planning for new teachers
- Overview of CLASS
- Teachers personalities interact with children's personality
- New teacher sessions and advanced teacher sessions
- Training for directors on core competencies

Breakouts that focus on specific topics/concepts:

- Music
- Art
- Math
- Infant / toddlers
- Brain development/ research
- Science
- Nature related
- Nutrition
- Circle time
- Challenging behavior
- Time out for time out
- Curriculum overview
- Planning for multiple ages
- Gradual release of responsibility

Other discussions included:

- The need to have sessions identified as to which tier of teachers it is focused on and which core competencies
- Request on registration form the number of years they have been teaching so committee would know how many tier one sessions needed, etc. and label it on the registration form by tiers so teachers start to associate the different tier levels
- Core competencies: include overview in binders
- Janet suggested that interactive tables not be part of the conference this year

- Have one table for professional associations
- Dianne asked that we look at how to link the content of sessions to actual planning for the children
- Do the certificates need follow up activities- the consensus was no since evaluations would have participants list 3 strategies learned
- Giving individual session evaluations as well as on overall conference evaluation. Individual session evaluations would be turned in as participants leave the session and possibly giving them a sticker on the overall conference evaluation sheet. Once the closing session is over, a little more time would be needed to collect the overall conference evaluations and give out the certificates to ensure that all three sessions were attended.
- Janet stated that it is important to complete the session descriptions as part of the planning process so that the presenters present what we want them to and know what our expectations are.
- When sending out registration form, possibly send out breakout session descriptions

Presenter suggestions: Any other ideas that committee members have, email to the Coalition

- Family Relationships: Marlene Resnick
- Beginning teachers: Developing lesson plans: Lisa Tuscano
- Core Competencies: Palm Beach ELC staff
- Art: Arts Council
- Language / Emergent Literacy: Library staff (Holly to look into)
- Brain Research: Suzanne Gellans
- Physical Health / Nutrition: Carol Chap or Growing Healthy Kids

4. OTHER DISCUSSION

Janet reported that the State will be switching to using the web based ASQ3 and will include the SE (social/emotional) component. The State will sponsor train the trainer sessions. The Coalition will also be switching the tool we are using but will need to train providers and plan for a transition before that change will take place.

Janet reported that the Helios Grant is already rolled out and that confusion among family providers about the Children First and Coalition grants have been worked out.

Janet gave a report on the outcome of the Milk Rally. There were between 700 – 1000 in attendance, a very good turnout at such short notice. Children First had a big showing but limited attendance from other Sarasota County providers. There is a meeting in Orlando on October 4th to discuss the next steps, which will include the debate between the parties running for Governor.

5. ANNOUNCEMENTS

None at this meeting

6. ADJOURNMENT

Meeting adjourned at 11:30. Next meeting: October 25, 2010.

Submitted by Valerie Walton