



## Provider Request for Targeted Assistance

This form is to be used by child care providers, both centers and homes, to request individual consultation, on-site targeted mentoring, or focused staff trainings to strengthen areas indicated in the Look for the Stars assessment as needing improvement.

Requests for assistance will be forwarded to a Look for the Stars mentor, who will contact the provider directly to make the arrangements.

To receive on-site assistance providers must have submitted the Look for the Stars contract and Quality Improvement Action Plan.

*Note: If appropriate, the Coalition may decide to address specific training needs in a large group, community wide setting.*

**Please complete the following and return to the Early Learning Coalition, attention Valerie Walton:**

**Mail:** Early Learning Coalition, 1750 17<sup>th</sup> Street, Unit K-1, Sarasota, FL 34234      **Fax:** 954-4831

Center/Family Child Care Home Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Briefly describe training or consultation needs:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**For Official Use Only**

Date request was received: \_\_\_\_\_       ELC/LFS Contracts on file     QIAP on file

Mentor: \_\_\_\_\_

Coalition:     Approved                       Denied                       Recommend for Community Training